



16755 Finley Butte Rd • P.O. Box 127 • LaPine, OR 97739  
541-536-2126 • 800-722-7219 • Fax 541-536-1423  
www.midstateelectric.coop

## Heat Pump & Duct Sealing Rebate Program

The following information is included in this information packet:

- Heat Pump & Duct Sealing Rebate Program Procedures and Requirements
- Heat Pump & Duct Sealing Contractors List
- Heat Pump & Duct Sealing Inspection Request
- PTCS Heat Pump Commissioning Startup Form

### Procedures

1. It is your responsibility to contact the installer(s) to visit your home and provide you with a bid for the work to be completed. We recommend at least two bids, preferably three, but this is not a requirement.
2. Midstate will retain one copy of the signed bid sheet, you will receive a copy and the installer will retain a copy for their records. An accurate heat loss/gain analysis will accompany the bid, as well as a copy of the manufacturer's specifications on the equipment. It is then your responsibility to notify the contractor that you have accepted their bid.
3. Once the installation is complete, the installer will submit the required documentation to Midstate and a Midstate representative will then contact you to schedule an inspection.
4. Midstate will perform an inspection to verify the work was completed properly. After passing the inspection, Midstate Electric will issue a check for the rebate amount.

### Requirements

1. The installation shall meet all State and Local code requirements.
2. The heat pump will be sized by using a balance point of no more than 30 degrees Fahrenheit, preferably less, using a heat loss/gain analysis provided by the installer and approved by Midstate. Commissioning of the heat pump shall be performed and the approved form submitted to Midstate by a PTCS certified heat pump technician. Refer to the PTCS Heat Pump Commissioning Startup Form for the specific equipment and testing that is required.
3. The heat pump equipment must have an HSPF rating of not less than 8.5, and a SEER rating of not less than 14.0. **Exceptions:** A minimum SEER rating of 13.5 shall be acceptable when HSPF is at least 8.6 or a minimum SEER rating of 13.0 when the HSPF is at least 8.7. Geothermal systems must have a C.O.P. rating of not less than 3.0.
4. New and existing duct systems shall meet PTCS specifications if determined "leaky enough". For existing duct systems: it is determined "leaky enough" if the tested leakage to the outside value is greater than the lesser of 250 CFM or 15% of floor area.
5. Documentation to be submitted to Midstate include: Heat loss calculation of home, Heat Pump & Duct Sealing Inspection Request Form, manufacturer's specifications on equipment, balance point graph, PTCS Heat Pump Commissioning Startup Form, PTCS Duct Testing Form (ODOE forms), and a copy of the invoice.



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## HEATPUMP & DUCT SEALING CONTRACTOR LIST

### [AIRTECH](#)

541-536-2463  
American Standard • Coleman  
Water Furnace  
PTCS Heat Pump & Duct Test Certified  
IGSHPA (Geothermal) Certified

### [BEND HEATING & SHEETMETAL INC](#)

541-382-1231  
Carrier  
PTCS Heat Pump & Duct Test Certified

### [BEND PLUMBING & HEATING INC](#)

541-382-8577  
PTCS Heat Pump & Duct Test Certified

### [CARVALHO & SONS HEATING & COOLING](#)

541-420-5925 Fax 541-923-3906  
Goodman  
PTCS Heat Pump & Duct Test Certified

### [CASCADE AIR HEATING & COOLING](#)

541-536-2099  
Heil

### [CASCADE HEATING](#)

541-382-8483  
PTCS Heat Pump & Duct Test Certified

### [CENTRAL OREGON HEATING & COOLING](#)

541-923-1855 or 800-410-1855  
Rheem • Intertherm • Coleman  
PTCS Heat Pump & Duct Test Certified  
IGSHPA (Geothermal) Certified

### [DESCHUTES VACUUM & SHEET METAL](#)

541-948-1091  
PTCS Heat Pump & Duct Test Certified

### [DIVERSIFIED HEATING & COOLING INC](#)

541-388-0368  
Rheem  
PTCS Heat Pump & Duct Test Certified

### [HOME HEATING & COOLING](#)

1044 SE Paiute Way, Suite #102  
541-389-4663  
Amana, Coleman, Mitsubishi  
PTCS Heat Pump & Duct Test Certified

### [MOUNTAIN VIEW HEATING](#)

541-389-6714  
Goodman • Lennox •Hallowell  
PTCS Heat Pump & Duct Test Certified

### [PONDEROSA HEATING & COOLING](#)

541-549-1605  
Lennox  
PTCS Heat Pump & Duct Test Certified

### [PROFESSIONAL HEATING & COOLING INC.](#)

541-923-3366  
American Standard  
PTCS Heat Pump & Duct Test Certified

### [QUALITY HEATING](#)

541-923-4752 or 800-300-4752  
Trane • Coleman  
PTCS Heat Pump & Duct Test Certified

### [SHEPERD HEATING & AIR CONDITIONING](#)

541-420-4219  
Heil  
PTCS Heat Pump Certified & Duct Test Certified

### [TRI COUNTY CLIMATE CONTROL](#)

541-923-2565  
Carrier  
PTCS Heat Pump & Duct Test Certified

### [HABITAT ENERGY SERVICES](#)

541-815-5710  
PTCS Duct Testing Certified

### [MAKE IT GREEN](#)

70 SW Century Dr PMB 343  
Bend, OR 97702  
(541) 323-2525



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## Heat Pump & Duct Sealing Inspection Request

Member's name: \_\_\_\_\_

Address of installation: \_\_\_\_\_

Mailing address, if different: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone #: \_\_\_\_\_

Installer: \_\_\_\_\_

Installer's business address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone #: \_\_\_\_\_

Equipment installed as listed below:

	<u>Outdoor Unit</u>	<u>Indoor Unit/Coil</u>
Make of Heat Pump	_____	_____
Model Number	_____	_____
Serial Number	_____	_____
Size (Ton/BTUH)	_____	_____
HSPF	_____	_____
SEER	_____	_____

Type of Duct System:      Existing Duct System      New Duct System      New Construction

                                                                                                                

**PLEASE INCLUDE THE APPROPRIATE OREGON DEPARTMENT OF ENERGY FORMS**  
This is to notify Midstate Electric Cooperative, Inc., that the installation of the item above is complete and ready for inspection.

\_\_\_ Rebate customer (installer invoiced customer for full amount)  
\_\_\_ Rebate installer as per attached invoice (installer already rebated customer)

I am satisfied with the installation and authorize Midstate Electric to make payment.

Member's Signature \_\_\_\_\_ Date \_\_\_\_\_

Inspected By \_\_\_\_\_ Date \_\_\_\_\_