



16755 Finley Butte Rd • P.O. Box 127 • LaPine, OR 97739
541-536-2126 • 800-722-7219 • Fax 541-536-1423
www.midstateelectric.coop

Heat Pump & Duct Sealing Rebate Program

The following information is included in this information packet:

- Heat Pump & Duct Sealing Rebate Program Procedures and Requirements
- Heat Pump & Duct Sealing Contractors List
- Heat Pump & Duct Sealing Inspection Request
- PTCS Heat Pump Commissioning Startup Form

Procedures

1. It is your responsibility to contact the installer(s) to visit your home and provide you with a bid for the work to be completed. We recommend at least two bids, preferably three, but this is not a requirement.
2. Midstate will retain one copy of the signed bid sheet, you will receive a copy and the installer will retain a copy for their records. An accurate heat loss/gain analysis will accompany the bid, as well as a copy of the manufacturer's specifications on the equipment. It is then your responsibility to notify the contractor that you have accepted their bid.
3. Once the installation is complete, the installer will submit the required documentation to Midstate and a Midstate representative will then contact you to schedule an inspection.
4. Midstate will perform an inspection to verify the work was completed properly. After passing the inspection, Midstate Electric will issue a check for the rebate amount.

Requirements

1. The installation shall meet all State and Local code requirements.
2. The heat pump will be sized by using a balance point of no more than 30 degrees Fahrenheit, preferably less, using a heat loss/gain analysis provided by the installer and approved by Midstate. Commissioning of the heat pump shall be performed and the approved form submitted to Midstate by a PTCS certified heat pump technician. Refer to the PTCS Heat Pump Commissioning Startup Form for the specific equipment and testing that is required.
3. The heat pump equipment must have an HSPF rating of not less than 8.5, and a SEER rating of not less than 14.0. **Exceptions:** A minimum SEER rating of 13.5 shall be acceptable when HSPF is at least 8.6 or a minimum SEER rating of 13.0 when the HSPF is at least 8.7. Geothermal systems must have a C.O.P. rating of not less than 3.0.
4. New and existing duct systems shall meet PTCS specifications if determined "leaky enough". For existing duct systems: it is determined "leaky enough" if the tested leakage to the outside value is greater than the lesser of 250 CFM or 15% of floor area.
5. Documentation to be submitted to Midstate include: Heat loss calculation of home, Heat Pump & Duct Sealing Inspection Request Form, manufacturer's specifications on equipment, balance point graph, PTCS Heat Pump Commissioning Startup Form, PTCS Duct Testing Form (ODOE forms), and a copy of the invoice.



16755 Finley Butte Rd • P.O. Box 127 • LaPine, OR 97739
541-536-2126 • 800-722-7219 • Fax 541-536-1423
www.midstateelectric.coop

Heat Pump & Duct Sealing Contractors

AirTech

541-536-2463
American Standard • Coleman
Water Furnace
PTCS Heat Pump Diagnostic Certified
PTCS Duct Testing Certified
IGSHPA (Geothermal) Certified

Bend Heating & Sheet Metal Inc

541-382-1231
Carrier
PTCS Heat Pump Diagnostic Certified
PTCS Duct Testing Certified

Bend Plumbing & Heating Inc

541-382-8577
PTCS Heat Pump Diagnostic Certified
PTCS Duct Testing Certified

Cascade Heating

541-382-8483
Trane
PTCS Heat Pump Diagnostic Certified
PTCS Duct Testing Certified

Cascade Air Heating & Cooling

541-536-2099
Armstrong

Central Oregon Heating & Cooling

541-923-1855 or 800-410-1855
Rheem • Intertherm • Coleman
PTCS Heat Pump Diagnostic Certified
PTCS Duct Testing Certified
IGSHPA (Geothermal) Certified

Deschutes Vacuum & Sheet Metal

541-948-1091
PTCS Heat Pump Diagnostic Certified
PTCS Duct Testing Certified

Kentec Heating Contractor

541-388-0368
Rheem
PTCS Heat Pump Diagnostic Certified
PTCS Duct Testing Certified

Mountain View Heating

541-389-6714
Goodman • Lennox • Hallowell
PTCS Heat Pump Diagnostic Certified
PTCS Duct Testing Certified

Ponderosa Heating & Cooling

541-549-1605
Lennox
PTCS Heat Pump Diagnostic Certified
PTCS Duct Testing Certified

Quality Heating

541-923-4752 or 800-300-4752
Trane • Coleman
PTCS Heat Pump Diagnostic Certified
PTCS Duct Testing Certified

Shephard Heating & Air Conditioning

541-420-4219
Heil
PTCS Heat Pump Certified
PTCS Duct Testing Certified



16755 Finley Butte Rd • P.O. Box 127 • LaPine, OR 97739
541-536-2126 • 800-722-7219 • Fax 541-536-1423
www.midstateelectric.coop

Tri County Climate Control

541-923-2565

Carrier

PTCS Heat Pump Diagnostic Certified

PTCS Duct Testing Certified

**Duct Testing &
Testing Contractors**

Habitat Energy Services

541-815-5710

PTCS Duct Testing Certified



16755 Finley Butte Rd • P.O. Box 127 • LaPine, OR 97739
541-536-2126 • 800-722-7219 • Fax 541-536-1423
www.midstateelectric.coop

Heat Pump & Duct Sealing Inspection Request

Member's name: _____

Address of installation: _____

Mailing address, if different: _____

City: _____ State: _____ Zip Code: _____ Phone #: _____

Installer: _____

Installer's business address: _____

City: _____ State: _____ Zip Code: _____ Phone #: _____

Equipment installed as listed below:

	<u>Outdoor Unit</u>	<u>Indoor Unit/Coil</u>
Make of Heat Pump	_____	_____
Model Number	_____	_____
Serial Number	_____	_____
Size (Ton/BTUH)	_____	_____
HSPF	_____	_____
SEER	_____	_____

Type of Duct System: Existing Duct System New Duct System New Construction

Please include the appropriate Oregon Department of Energy Duct Sealing Forms
This is to notify Midstate Electric Cooperative, Inc., that the installation of the item above is complete and ready for inspection.

- Rebate customer (installer invoiced customer for full amount)
- Rebate installer as per attached invoice (installer already rebated customer)

I am satisfied with the installation and authorize Midstate Electric to make payment.

Member's Signature _____ Date _____

Inspected By _____ Date _____