



A Touchstone Energy® Cooperative   
The power of human connections®

16755 Finley Butte Rd · P.O. Box 127 · LaPine, OR 97739  
541-536-2126 · 800-722-7219 · Fax 541-536-1423  
[www.midstateelectric.coop](http://www.midstateelectric.coop)

## Weatherization Rebate Program Procedures

1. The following forms are included in the information packet:
  - Weatherization Rebate Program Procedures
  - Certified Installers List
  - Weatherization Inspection Request Form
2. All Midstate Electric single and multi-family residential customers with permanently installed electric heat qualify for the program. A Midstate Electric representative will conduct an energy audit of the home and will provide the member with a list of weatherization recommendations.
3. Weatherization measures shall be installed in accordance with all applicable State and local codes and Federal regulations.
4. It is the homeowner's responsibility to contact the installer(s) to visit their home and provide a bid for the work to be completed. We recommend at least two bids, preferably three, but this is not a requirement.
5. In order to begin the rebate process, Midstate Electric must receive a copy of the installer's bid for approval. Midstate Electric will give the installer authorization to install the weatherization measures.
6. Midstate will retain one copy of the signed bid sheet, the member will receive a copy and the installer will get a copy for their records.
7. Upon completion of the work, the installer will have the member sign an Inspection Request form. Please note that a signed Inspection Request form indicates that the member is completely satisfied with the work and is ready for Midstate to inspect the job.
8. If the installer invoices the member less the rebate amount, Midstate Electric will issue a check to the installer equal to the rebate amount upon satisfactory inspection and approval by Midstate's inspector. If the installer invoices the member for the full bid amount, Midstate Electric will issue a check to the member equal to the rebate amount upon satisfactory inspection and approval by Midstate's inspector.
9. Midstate will perform an inspection to verify the work agreed upon was completed properly. Once completed, Midstate will issue the rebate as described per #8 above.



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## Weatherization Contractors

### Windows

Eric Wyman Construction  
16429 Bates Rd  
Bend, OR 97707  
541-408-6392

Great Northern Windows  
20585 Brinson Blvd  
Bend, OR 97701  
541-382-9615

Guarantee Glass & Mirror  
340 SE Dell Lane  
Bend, OR 97709  
541-389-6293

Lifetime Windows and Doors  
61540 American Lane Ste 140  
Bend, OR 97702  
541-633-7868

Reeves Concrete & Construction  
15376 Bear St  
La Pine, OR 97739  
541-815-2808

Shoreline Contractors  
PO Box 2237  
La Pine, OR 97739  
541-815-9156

### Insulation

DO Insulation  
PO Box 1646  
Prineville, OR 97754  
541-280-1634

Energy Conservation Insulation  
PO Box 7772  
Bend, OR 97708  
541-678-5566

Gale Contractor Services  
202 SE 9<sup>th</sup> Street  
Bend, OR 97702  
541-389-4780

Performance Insulation  
63257 Nels Anderson Rd  
Ste 140  
Bend, OR 97701  
503-598-8001

Sego Insulation  
1881 SW First St  
Redmond, OR 97756  
541-923-4000

### Windows & Insulation

Green Savers USA  
4 NW Franklin Ave  
Bend, OR 97701  
541-330-8767

Lee Baxter Construction  
PO Box 73  
Christmas Valley, OR 97641  
541-576-2166

Neil Kelly Home Performance  
190 NE Irving Ave  
Bend, OR 97701  
541-382-7580

Wray Construction  
PO Box 5413  
Bend, OR 97708  
541-318-3350



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## Weatherization Rebate Inspection Request

### **MEMBER**

Member's name: \_\_\_\_\_

Address of installation: \_\_\_\_\_

Mailing address, if different: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone#: \_\_\_\_\_

### **INSTALLER**

Installer: \_\_\_\_\_

Installer's business address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone #: \_\_\_\_\_

### **WEATHERIZATION WORK COMPLETED**

\_\_\_ Windows    \_\_\_ Wall Insulation    \_\_\_ Ceiling Insulation    \_\_\_ Floor Insulation

\_\_\_ Rebate customer (installer invoiced customer for full amount)

\_\_\_ Rebate installer as per attached invoice (installer already rebated customer)

**I am satisfied with the installation and authorize Midstate Electric to make rebate payment.**

Member's Signature \_\_\_\_\_

Date \_\_\_\_\_

Inspected By \_\_\_\_\_

Date \_\_\_\_\_

Comments or Remarks: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_